**Conference Management Team Application**

*(A copy of the applicant’s professional resume must be attached to the application. Resumes should include involvement in TSA on the local, state, and national levels)*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address (Street, City, Zip): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School System/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following overarching principles will be critical for this role. Please indicate your level of comfort and agreement with these important values and initiatives by highlighting or circling the appropriate response.

1. I support the core values of the Department of Education: Excellence, Optimism, Judgment, Courage, and Teamwork.

**Strongly Agree Agree Neutral Disagree Strongly Disagree**

1. I support the mission of TSA, listed below.

Mission Statement

The Technology Student Association fosters personal Growth, leadership, and opportunities in science, technology, engineering, and mathematics (STEM); members apply and integrate these concepts through co-curricular activities, competitions, and related programs

**Strongly Agree Agree Neutral Disagree Strongly Disagree**

1. I am willing to participate in the creation of materials and resources to support competitive events, conferences, and/or teacher/faculty professional development and industry engagement.

**Strongly Agree Agree Neutral Disagree Strongly Disagree**

1. I am comfortable in a public leadership role.

**Strongly Agree Agree Neutral Disagree Strongly Disagree**

1. Please rate your experience level and comfort level in each of the following skill areas using a 1-5 scale (with 1 being no experience/very uncomfortable and 5= Expert level/Extremely comfortable).

|  |  |  |
| --- | --- | --- |
| **Skill Area** | **Experience Level** | **Comfort Level** |
| Time management and ability to meet deadlines |  |  |
| Communication skills (including response rate) |  |  |
| Interpersonal communication skills |  |  |
| Conference/event planning |  |  |
| Logistical planning (assigning rooms/identifying timeframes for all events/activities) |  |  |
| On-site conference/event execution and management |  |  |
| Delegation of responsibilities (advisor assignments, identifying on-site regional management team, etc.) |  |  |

1. In 100 words or less, please explain your desire to be a part of the TN TSA Conference Management Team.
2. My principal and CTE Director are aware that I have applied for this position, and they are supportive of my involvement as a member of this team (if selected).

(Check one) Yes\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_

Signature of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of principal (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Completed applications should be emailed to Pamela Grega at Pamela.grega@tn.gov***